

# Funeral Policy

**Responsibility: Pastor**

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## **Policy:**

While many choose a funeral home for memorial services, others prefer the church. Palm Vista Baptist Church has a Worship Center with seating capacity for 330 people. The facility is not only a Worship Center but during the week an elementary school and preschool with after care available. Because of the multipurpose role, restrictions will be placed on funerals/memorial services during school and after care hours Monday through Friday. These restrictions incorporate the school office and those areas utilized by students and teachers.

## **Procedure:**

The church facilities will be made available for funerals/memorial services for nonmembers subject to the approval of the Pastor or his representative. When funerals or memorial services are conducted, the Pastor or his representative has sole responsibility and discretion in carrying out the church guidelines for these events.

## **Cost:**

The church is available at no charge to active members of Palm Vista Baptist Church for the purpose of holding a funeral/memorial service. If desired, to accommodate a meal for family members, the Fellowship Hall following the service can be reserved at no cost. All paper products and food items for a meal will need to be provided and arranged for by family and friends, and the room cleaned up following the meal.

For nonmembers and in cases where the member has become inactive there will be a nominal cost of \$100.00 to use the church for funeral/memorial purposes. If the sound system is to be used in any manner, our sound technician must be in charge (\$20.00/hour, 2 hour minimum). The Fellowship Hall will be available at no charge for nonmembers wishing to have a meal following the service. All paper products and food items for a meal will need to be provided and arranged for by family and friends, and the room cleaned up following the meal. For nonmembers in their time of sorrow we will make every effort to be hospitable. To reduce confusion one person must be designated to coordinate with the church staff. The person conducting the service must contact the Pastor, or his REPRESENTATIVE, to determine the type of service planned.

